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| <b>Digital Health &amp; Care Innovation Centre</b>                              |  |
| <b>BOARD MEETING Via Microsoft</b><br><b>Reid Building</b><br><b>GSA Campus</b> | <b>Thursday 25<sup>th</sup> May 2023</b> |

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| Chairing:<br>Mr John Jeans (member) |   |  |   |
| Present:                            | Professor George Crooks (member) Chief Executive Officer Digital Health & Care Institute (DHI)                  |  | Brian O'Connor (member) Chair European Connected Health Alliance, UK (MS Teams)         |
|                                     | Janette Hughes (attendee) Head of Performance and Planning, DHI   |  | Grant Reilly (attendee) Head of Communications and Marketing, DHI                       |
|                                     | Moira MacKenzie (member) Deputy CEO DHI/Director of Innovation  |  | Professor Duncan Graham (attendee) Associate Principal & Executive Dean of Science, UoS |
|                                     | Campbell Grant (member) Chairman & MD Sitekit (MS Teams)  |  | Madeline Smith (member) Head of Strategy, Innovation School, GSA                        |
|                                     | Edith Macintosh (member) Executive Director of Strategy and Improvement Care Inspectorate                       |  | Professor Sir Harry Burns (member) UoS  |
|                                     | Charles Sweeney (member) CEO Physiomedics Ltd   |  | Colin Brown (attending on behalf of Karen Reid) Head of Strategic Development NES       |
|                                     | Dr Margaret Whoriskey (member) Head of Technology Enabled Care and Digital Healthcare Innovation, SG (MS Teams) |  | Fiona Bates (attendee) Senior Policy/Analysis Officer SFC (MS Teams)                    |

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| Apologies       | Karen Reid (attendee)<br>CEO<br>NES                 |  | Andrew Howie (attendee) Head of Health and Wellbeing Scottish Enterprise |
| Board Secretary | Shirley Sharp, Office Manager/EPA<br>DHI (attendee) |  |  |

| Item | Topic  | Action By           |
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| 1.   | <p><b>Welcome and Introductions</b></p> <p>JJ welcomed everyone to today's meeting on the GSA campus, with introductions also given by Penny Macbeth, Director of GSA. Apologies were submitted on behalf of Andrew Howie, Scottish Enterprise.</p>  |                     |
| 2.   | <p><b>Minutes of previous meeting</b></p> <p>The minutes of the previous meeting were agreed as an accurate record.</p> <p><b>Action Log/Matters Arising</b></p> <p>JJ advised colleagues that most items on the action log will be discussed during today's agenda. The following points were noted.</p> <ul style="list-style-type: none"> <li>NES/DHI collaboration agreement - JH advised that she is working with CB to finalise this soon. It was agreed that this item can be closed on the action log.</li> <li>MRCE – Mental Health Living Lab and Cluster – JH advised that a scoping document is currently underway and will update colleagues at the next board meeting in August.</li> <li>MSc Scholarship funding - JH advised that discussions have been ongoing with SFC to seek agreement on funding being used for MRES courses. No further updates on any increasing funding for MSC scholarships to date.</li> </ul> | <p>SS</p> <p>JH</p> |
| 3.   | <p>Chairman's Update – Verbal</p> <p>JJ advised that he, 2 members of the DHI Exec team and MS gave a presentation to the SFC following submission of the IC Infrastructure Assessment. The presentation seemed to be well received with a short number of questions from the panel. JJ advised that the funding process by SFC will be reviewed by their board at the end of June, with the outcome advised to the Innovation Centres by the end of July.</p> <p>10 Year anniversary – JJ noted that there will be a celebration of DHI's 10-year anniversary towards the end of the year and proposed a lunch with colleagues prior to the board meeting in November to help celebrate. Details will be provided closer to the time.</p>   |                     |
| 4.   | <p>CEO Update – Verbal</p> <p>GC highlighted the following points to the Board.</p> <ul style="list-style-type: none"> <li>DHI HQ refurbishment is due for completion next week. There will be a whole team event on the 6<sup>th</sup> of June to launch the official opening of the office.</li> </ul>   |                     |

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|    | <ul style="list-style-type: none"> <li>The DHI Staff Wellbeing survey has been concluded with the results currently being reviewed. GC will advise colleagues on the outcome at the next meeting in August.</li> <li>DHI 10 year Anniversary launch – GR advised that 26<sup>th</sup> October is the proposed date for this event. The intention will be for a morning event with strategic partners and stakeholders</li> <li>Clinical Entrepreneurship Programme – 1<sup>st</sup> meeting taking place on 29<sup>th</sup> May hosted by Scottish Enterprise and including colleagues from DHI/NES/InnoScot and CSO. A large number of clinical colleagues will also be attending.</li> <li>Right Decision Service – transfer to HIS is expected to take place at the end of June with ongoing discussions underway with UoS to finalise.</li> <li>International Engagement – DHI will be included in a strategic partnership being announced by UKRI in Dehli</li> <li>University of Ohio – Grant funding is now available to re-engage and proceed with scoping work.</li> <li>CB suggested DHI connecting with Emma Watson, Executive Medical Director for NES who undertook a Harkness Fellowship in the US.<br/><a href="https://www.commonwealthfund.org/person/emma-watson">https://www.commonwealthfund.org/person/emma-watson</a></li> <li>CB informed the Board that NES is involved in the WONCA Conference taking place in October this year in Australia and Tasmania<br/><a href="https://www.globalfamilydoctor.com/">https://www.globalfamilydoctor.com/</a> and the development of a National Centre for Remote and Rural Health and Social Care. CB asked that these issues be considered by the Board in the context of the work DHI is doing in remote and rural areas and to consider opportunities for collaborative working between the two organisations. Professor Crooks will discuss such opportunities with Professor Emma Watson, NES Executive Medical Director.</li> </ul> |    |
|    | <b>Standing Items – by exception only</b>  |    |
| 5. | <b>Finance and Governance Report</b><br>MM advised that there are not outstanding issues to report in this quarter. Board colleagues were asked to note the £143k brought forward spend which will mostly be used to cover the office refurbishment with Invoices pending.   |    |
| 6. | <b>Engagement Update</b><br>MM advised that there are no exceptions to report and asked GR to update the board on the DigilInventors Primary School Competition.<br>GR advised that the first DigilInventors Primary School Challenge was a great success supported by Glasgow City College and RAiSE. There were 67 applications and 250 pupils engaging. The winner created a disability app to assist with walking, inspired by her sister. Discussion ensued around future funding sources to assist with resources for the competition, with the possibility of this being included as part of the teacher training programme. JJ suggested possible discussion with international colleagues in Singapore. DG advised that UoS are now officially registered in Singapore with a member of staff based there. DG will make introductions to MM. MM agreed that a strategy is required for the competition going forward. JJ asked that the proposed strategy document be brought back to a future Board meeting.   | MM |
| 7. | <b>DSE Update</b><br>CC advised colleagues that there will be a change in reporting style going forward for DSE. Additional resource is now available to assist with this. The project portfolio is now included   |    |

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|     | <p>in Pipedrive, and a visualisation will be available to view. CC hopes to have this complete for presentation at the next board meeting.</p> <p>CC also asked colleagues to note DHI's potential piece of work with Rowling Care which focusses on neurological conditions, specifically MS. Precision Medicine IC have been awarded funding by the Chief Scientists Office to assist with a national MS registry and citizen record. DHI will be looking to develop a strategic partnership involving a small piece of work to help develop a tool for citizens to use on their phone to collaborate with the clinic.</p>   |       |
| 8.  | <p><b>Performance and Planning Update</b></p> <p>JH asked the board to note the following.</p> <ul style="list-style-type: none"> <li>• KPI targets are progressing, except for the MSc funding issue. There are currently 11 projects with 3 about to close.</li> <li>• RKM team are helping support the completion of the Mindset UKRI project which is almost ready for publication.</li> <li>• Moray Rural Centre of Excellence – DSE was successfully launched last month. Audit is due in the autumn and will be carried out by the Internal auditors from UoS. JH will advise on the report in due course.</li> <li>• Corporate Risk register – Fiscal constraints were noted as previously highlighted.</li> </ul>   |       |
| 9.  | <p><b>DHI Strategy Update</b></p> <p>MM advised colleagues on the draft circulated. It was explained that two documents have been produced in tandem with the first being submitted to SFC and the second document now looking at funding. The ask of today's board is to look at the draft as it stands and comment. For example, does it speak to the service providers. A detailed discussion took place with the following suggestions put forward for consideration.</p> <ul style="list-style-type: none"> <li>• Social care colleagues and industrialists to consider the document, with comment encouraged from both the national and international perspective.</li> <li>• Consider wider contextualisation re alignment with SG Strategy.</li> <li>• Consider summary document to help understand the content of the draft.</li> <li>• Slide deck with specific slides that can be used by board members in discussions with others.</li> </ul> <p>MM to note comments made today and bring back document to August meeting.</p> |       |
| 10. | <p><b>Right Decision Service</b></p> <p>JH updated colleagues on the transfer of this service to Health Improvement Scotland from Scottish Government. This involves a very complex legal process involving finance, grant awards, staffing and IP issues. Transfer is scheduled to take place by the end of June with an element of risk. DG agreed to meet with Strathclyde colleagues involved to get a better idea of what is involved. MM and MW agreed to discuss offline the SRO role.</p>  | MM/MW |
| 11. | <p><b>AoB</b></p> <p>HB asked colleagues to note a process for improving wellbeing that Harvard have developed. It is the Harvard Flourishing Program and they have developed a Flourishing app which allows people to measure several dimensions of their wellbeing. HB suggested several ways we might make use of their Flourishing approach. <a href="https://hfh.fas.harvard.edu/flourishing.app">https://hfh.fas.harvard.edu/flourishing.app</a></p>   | All   |
| 12. | <p><b>Date and Time of Next Meeting</b></p> <p>The next meeting will take place on Thursday 24<sup>th</sup> August 2023 @ 1pm – 3.30pm. Via MS Teams.</p> <p>Closed session 3pm - 3.30pm (Board members only)</p>  |       |

